



1815 E 63rd St
Kansas City, MO 64130
www.BrooksideCharter.org



Phone: 816-531-2192

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BSDS, Inc dba Brookside Charter School

MINUTES
June 23, 2023
5:30 pm

BCS Library and/or Join with ZOOM

<https://us02web.zoom.us/j/82127625843>

Directors Present: Dr. Eric Sipes, Dr. Kerry Dixon **Virtual:** Jason LaSalle, Vicki Miller, Kiva Dennis, Kraig Kohring (6:15p) **Directors Absent:** Tiffany Price, Sherry Twyman, DiAnna Saffold **Guests Present:** Kelly Sales, Roger Offield **Guests Virtual:** Rebecca Duguid

1. Opening Items
 - a) Record Attendance and Guests
 - b) Call the Meeting to Order
 - i. Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, June 26 at 5:32pm.
2. Motion to accept the agenda
 - a) Dr. Kerry Dixon motioned to accept the agenda.
 - b) Jason LaSalle seconded the motion
 - c) The board voted to approve the motion - Approved
3. Approval of Board of Director minutes
 - a) Dr. Kerry Dixon motioned to approve the minutes from the Brookside Charter School board of directors meeting on May 22, 2023.
 - b) Dr. Eric Sipes seconded the motion
 - c) The board voted to approve the motion - Approved
4. Visitors Comments and Addressing Agenda Items
 - a) No visitors comments.
5. Committee Report Review
 - a) Committees will not be meeting in July.
6. Financial Committee Report - EdOps

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- a) **EdOps Dashboard – Need Board Approval**
 - a. Vicki Miller reviewed the month's financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.
 - b. Vicki Miller motioned to approve the financial report within the EdOps Dashboard as presented.
 - c. Dr. Kerry Dixon seconded the motion.
 - d. The board voted to approve the motion - Approved
- b) **Check Registry – Need Board Approval**
 - a. Vicki Miller presented the Check Registry.
 - b. Vicki Miller motioned to approve the check registry as presented.
 - c. Dr. Kerry Dixon seconded the motion.
 - d. The board voted to approve the motion - Approved
- 7. **Governance Committee Report –E.Sipes**
 - a) Dr. Eric Sipes shared that updates would be shared later on in the agenda.
- 8. **Academic Committee Report – No Report**
- 9. **Development Committee Report – K. Sales**
 - a) Kelly Sales shared an update on the Golf Tournament and FEMA.
- 10. **2023-24 [Annual Budget](#) – Need Board Approval**
 - a) Roger Offield presented the Annual Budget.
 - b) Dr. Kerry Dixon motioned to approve the Annual Budget as presented.
 - c) Vicki Miller seconded the motion.
 - d) The board voted to approve the motion - Approved
- 11. **2023-24 [Board Calendar](#) – Need Board Approval**
 - a) Roger Offield presented the Board Calendar.
 - b) Dr. Kerry Dixon motioned to approve the Board Calendar as presented.
 - c) Dr. Eric Sipes seconded the motion.
 - d) The board voted to approve the motion - Approved
- 12. **Turner Construction Contract (STEAM Lab) – Need Board Approval**
 - a) Roger Offield presented the STEAM Lab Renderings.



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- b) Dr. Kerry Dixon motioned to approve the STEAM Lab Renderings as presented.
 - c) Jason LaSalle seconded the motion.
 - d) The board voted to approve the motion - Approved
- 13. Superintendent Evaluation Review – E. Sipes
- 14. Superintendent's Report – Roger Offield
 - a) Enrollment 22-23/Attendance
 - b) Enrollment and Staffing 2023-24
 - c) Expansion Update
 - d) Leadership Team Match (403B to 457B)
- 15. Motion to adjourn
 - a) Dr. Kerry Dixon motioned to adjourn
 - b) Vicki Miller seconded the motion
 - c) The board voted to approve the motion - Approved

Next Meeting - Monday, August 28, 2023

Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:

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- a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.
 - b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
- a. Visitor's Comments

Each regular business meeting opens with an opportunity for visitors to make comments to the board. Persons who wish to address any subject concerning education may do so at this time. The board president will call the meeting to order and then ask for comments from the audience. Patrons are asked to keep their remarks concise. This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

b. Addressing Agenda Items

A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting. Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.